



DeZiel Heating & A/C, Inc.

Policy/ Procedure Title: Viral Protection, Isolation & Decon	Document # Phase 1	Division: Company wide	Date: 03/15/2020	
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Purpose:

To protect ourselves and our customers, with the consistent practice of Isolation & Decontamination procedures. Leaving them with a safe, confident, sense of value, based on our level of service.

Scope:

All interpersonal interaction on a daily basis.

Materials:

All Service Technician and Installation Technicians will be provided with the following;

- Decon Staging tarp.
- Approved hand sanitizer
- Approved rubber gloves
- Surface sanitizer wipes
- Spray bottle with Decon bleach/water (1/2 cup bleach to 1 gal. H2O)

Tips to Avoid Covid-19 Exposure:

- Regular hand washing with anti-bacterial cleaner or hand sanitizer (At least 20 seconds)
- Covering your mouth and nose when coughing or sneezing.
- Avoid obvious sick or infected persons.
- 6’ rule. Keep an imaginary 6’ circle of containment around you and other people
- Avoid congested gathering points where you cannot maintain a 6’ perimeter.
- Avoid touching your face (eyes, nose, and mouth). Use a tissue, or non-Decon wet wipe.
- Proper use of medical gloves (Infection Prevention Protocol).
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Avoid fast food establishments and any restaurant without a “Isolation Protocol” in place.
- Regular clothes washing. Dry clean is best. Regular laundry procedures with small amount of bleach ok also. Do not wear any clothes more than one day.



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Isolation & Decontamination practices during work shift

Red Zone	Decontamination Tarp Outside of Truck	Yellow Zone Work Truck or Company Headquarters
<ul style="list-style-type: none"> -Glove Protection -Eye Protection (Glasses) -Clothing Protection (Uniform/Includes Hat) 	→	<ul style="list-style-type: none"> -Practice Regular Hand Washing -Practice Decon wipes on frequently touched surfaces
<p>-Staging / contamination zone. (Outside of Van) usually a tarp that can be laid out and then folded back up.</p> <p>-Bring any tools, materials, or items from the potentially contaminated area to this Red Zone to prep for Decon.</p> <p>-Spray surface contact sanitizer on all items to be put back inside of work truck. A spray bottle with a ½ cup bleach to 1 gal. water ratio works best. (May require follow up with WD40 to prevent tools from rusting).</p> <p>-Wash eye protection with anti-bacterial soap. Spray “Fabreze Professional” over shirt and pants.</p> <p>-Discard medical gloves using proper doffing method into a designated “Red Zone” trash bag.</p> <p>-Wash hands & face with antibacterial soap from outside Red Zone hose bib if possible.</p> <p>-Staging area for all items sprayed with surface cleaner to air dry.</p> <p>-Spray regularly touched surfaces with Surface sanitizer morning, mid-day, at end of shift. Door handle, steering wheel, shifter.</p> <p>-Use anti-bacterial wipe or hand sanitizer regularly throughout the day.</p>	<ul style="list-style-type: none"> -Treat tools, phones, tablets, clip boards to light Decon spray. -Staging area for all items sprayed with surface cleaner to air dry. -Find an outside hose bib or water bottle to wet hands, apply anti-bacterial soap, and wash for at least 20 seconds. 	<ul style="list-style-type: none"> -Load tools, materials back into truck after Decon and air dried. -Decon wipe all regularly touched surfaces with Surface sanitizer morning, mid-day, & at end of shift.



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Isolation & Decontamination practices for end of shift

Work Truck	Decon Area (Garage)	Green Zone (Home)
<p>-Transfer materials needed from the work truck to the Decon table in your garage.</p> <p>-Wipe down the door handle, steering wheel, and shifter or any other frequently touched surface with Sanitizing wipes.</p> <p>-Discard used Sanitizing wipe into designated trash receptacle in garage.</p>	<p>Have a designated Decon area in the garage to set up the following on a table;</p> <ul style="list-style-type: none"> -Decon spray (1/2 cup bleach to 1 gal H2O) -Sanitizing wipes -Hand Sanitizing Gel -Dedicate clothes hamper -Dedicated trash receptacle <p>-Place towel flat on Decon table.</p> <p>-Spray Decon on towel to make moist.</p> <p>-Place each item taken from work truck to Decon area one at a time. Place item on cloth towel.</p> <p>-Spray each item lightly with Decon mixture. Set aside and allow to air dry.</p> <p>-Spray Decon mix on shoes and hat (leave in garage).</p> <p>-Strip off pants and outer shirt. Place in designated laundry basket.</p> <p>-Apply hand sanitizer and allow to air dry.</p> <p>-Bring now decontaminated items that have dried into house.</p>	<p>-Upon entering home, wash hands with anti-bacterial soap for 20 seconds.</p> <p>-Go straight to shower and wash any surface contact bacteria off your exposed skin in the shower. (Don't forget your hair).</p> <p>-Do not re-use washcloths or towels. Set aside to dry, then place in clothes hamper.</p>